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4 January 1965

MEMORANDUM FOR: Chief, Operations School

SUBJECT : Biweekly Activities Report No. 1  
22 December 1964 - 4 January 1965

A. SIGNIFICANT ITEMS

Nothing to report.

B. OPERATIONS FACULTY

1. Chiefs of Station Seminar No. 1

25X1 The student critiques from COS Seminar No. 1 have been coming in. The consensus of opinion was that the objectives and purposes of the Seminar were admirably achieved. On Tuesday, 29 December, [ ] had an informal get-together at his home of the students. The bull session acted as an effective follow up to the Seminar.

25X1 2. [ ] Familiarization Course No. 45

25X1 On 4 January 1965 [ ] began with a total of fourteen students.

25X1 3. Other Activities

[ ]

25 YEAR RE-REVIEW

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C. OPERATIONS SUPPORT FACULTY

1. Administrative Procedures Course No. 115

Admin Proc No. 115 with an enrollment of fourteen students started on 4 January. This is an unusually small number of students for this course.

2. Operations Support Course No. 64

The schedule of registrations indicated a total of 34 students enrolled for Ops Support No. 64. [ ] advised [ ] that the maximum is thirty, and the necessary adjustment has been made.

3. Other Items

[ ] has arranged for [ ] to include coverage of the new regulation [ ] on the rate of pay for contract employees in his lecture presentation in the Operations Support Course. This regulation is particularly applicable to contract wives, and therefore the support groups should be fully informed of the rates.

D. ADMINISTRATION

The assignment of seminars for the 28 - 29 January Instructors Conference [ ] has been completed. The entire Headquarters

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Training Staff with the exception of [redacted] will participate in the Conference. The aforementioned will remain in Headquarters because of course responsibilities during that period.

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[redacted]

Chief, Headquarters Training

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